

Land Acknowledgment

University of Arizona's Land Acknowledgment

We respectfully acknowledge the University of Arizona is on the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O'odham and the Yaqui. Committed to diversity and inclusion, the University strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service.

Additional Resources

The official website of the Tohono O'odham Tribe <http://www.tonation-nsn.gov/>

The official website of Pascua Yaqui Tribe <https://www.pascuayaqui-nsn.gov/>

The Tohono O'odham Cultural Center and Museum <http://www.himdagki.org/>



Hello, *Little Women* Company,

Welcome to *Little Women*! We are thrilled to introduce ourselves as your stage management team: Kathryn Kulaga (she/her), Elizabeth Gardner (she/her), Dagny McCrory (she/they), and AJ Schuldert (she/her). We look forward to working with you. The stage management team has elected to change how we make theatre because of anti-racism initiatives. Together as a team, we have created an ethos and company guidelines. Furthermore, the company rep has the right to ask to edit or add any company agreement.

Ethos: We as the stage management team believe in creating an inclusive space that allows theatre artists to feel secure and accepted. We recognize that everyone's journey is impacted by their unique experiences with race, sexuality, gender, and other aspects of identity, and through this knowledge, we will maintain a collaborative safe environment where we freely create together.

Community Agreements:

- Practicing Positive Speech.** Using uplifting language to create a positive environment where we can encourage each other to openly express concerns and feelings.
- Permission to speak in Draft.** Allow a space for mistakes to be made and learn from those experiences.
- Creating a Safe Space.** Doing our best to create a space with consent, safety, and respect for everyone's boundaries. Although boundaries vary, none are less than.
- We are Here to Create Together.** Many people work on this production, whether it is as performers, creatives, technicians, or designers. Every role is vital to this show. Please respect and value everyone for who they are and what they do.

If you experience a situation that causes distress, please come speak to any member of the stage management or directing team. If this makes you uncomfortable, please reference your Pathways of Notification Form for options of communication.

We are excited to work with you all through this process and look forward to seeing what we create. The stage management team is accessible and available at any time. We look forward to working with you!

Your Stage Management Team:

Kathryn Kulaga
Stage Manager
[REDACTED]

Elizabeth Gardner
Asst. Stage Manager
[REDACTED]

Dagny McCrory
Asst. Stage Manager
[REDACTED]

AJ Schuldert
Asst. Stage Manager
[REDACTED]



Little Women

Company Guidelines

Attendance: All company members are expected to attend all rehearsals and performances as outlined on the production calendar. Because everyone's participation in the show is vital, absences will be considered only in the event of an emergency or due to illness or injury. If you are feeling ill, please do not come to your call. Please notify stage management, and the Director, that you will be absent before your call time. If there is another reason you must miss a rehearsal that is not outlined above, please speak to the Director and Stage Manager ahead of time. Releases are granted on a case-by-case basis and are at the discretion of the Director.

Lateness: Being on time is essential for all company members. That means arriving early enough to begin rehearsing at your scheduled call time. If you are going to be late, please call the Stage Manager ahead of time and let them know.

Callboard: When you arrive for rehearsal or performance, sign in at the callboard. During rehearsals, the callboard is located right outside of the rehearsal room's door. During tech and performances, the callboard will be located backstage by the stage door. Please check the callboard daily for all show-related information.

Breaks: During rehearsals, breaks will follow the AEA guidelines of a 5-minute break after 55 minutes or a 10-minute break after an hour and twenty minutes.

Off-book: All company members are expected to be off-book once a scene or song has been staged. For example, if a scene is blocked on Monday and scheduled for review on Wednesday, you are expected to be off book by Wednesday's rehearsal. A member of Stage Management will be available to provide lines if you call for "Line!" However, a final date will be set when the use of "Line!" will no longer be permitted.

Visitors: Visitors are not allowed in the rehearsal room or backstage, in dressing rooms/green rooms after the half-hour call. Please ask them to wait for you outside of the rehearsal room/lobby/stage door.

Valuables: During the rehearsal process, please try to leave valuables at home. We will not accept responsibility for lost or stolen items. Starting with the first dress, stage management will collect valuables at the half-hour call and return them at the end of your call.

Physical Safety: Physical safety is a high priority for our company. It is the responsibility of each member of the company to be observant and aware of what is happening around them at all times both in the rehearsal room and in the theatre. If you feel that any aspect of the show is unsafe at any time, please alert stage management immediately. For your safety, unless the costume design demands otherwise, shoes are required in the rehearsal room and on stage at all times, preferably close-toed shoes.

Mental Health: The production process can be a challenging and sometimes stressful time and our company is committed to making your mental health a priority. If you are feeling overwhelmed, please talk to stage management or, if you are comfortable doing so, to the Director. Please refer to the section on EDI and Mental Health Resources for information on additional resources available to you during the process.

Diversity, Equity, and Inclusion (DEI) Deputy: A DEI Deputy will be appointed for each production within our company. This person will serve as the central support and point of contact for resolving any EDI grievances (discrimination, harassment, or other harms experienced by you or someone else) that may come up during the process. They will be voted and selected by the rest of the company.

Creating an equitable environment for all students is important to the School of TFTV. We take concerns seriously and seek to address issues in a sensitive and timely manner. We acknowledge that voicing a complaint demands great risk and vulnerability. The University of Arizona promotes an environment free of retaliation. If at any point in the process you would like to have a 'third party' present, we encourage you to do so. The following routes are available to help you resolve any concerns or issues that may arise during the production process.

Reporting Grievances & Concerns – EDI Impact

First Route (Mild impact)

If you feel comfortable doing so, we encourage you to directly address your concern to the individual(s) involved.

Second Route (Moderate impact)

Notify Stage Management if the complaint occurred as part of the production process (discussions, dramaturgy, staging, choreography, design). Stage Management will consult with their Faculty Mentor, who will work together to resolve the situation. The Faculty EDI Advocate will be looped into communications and resolution plans.

Third Route (Major impact)

If the impact of the incident is more severe and you don't feel comfortable speaking to a student Stage Manager about the incident, or if the incident involves Stage Management or the Director, the point of contact is the Faculty EDI Advocate. The Faculty EDI Advocate will be in conversation with Artistic Director – Christie Kerr, Production Manager - Nadya Eldurubi and relevant Department Heads of parties involved. Faculty will discuss and create a plan of resolution.

External Route

If the complaint is a severe violation, your next point of contact is to inform the Office of Institutional Equity: <https://equity.arizona.edu/reporting>

Reporting Grievances & Concerns – Non EDI Impact

First Route (Mild to Moderate Concern)

When you become aware of a non-EDI issue that requires attention, alert Stage Management. The Stage Manager will either resolve the situation on their own or in consultation with their Faculty Mentor.

Second Route (Mild to Moderate Concern)

Alerting the Company Representative is an alternative to alerting Stage Management. Unless you request otherwise, the Company Rep will consult with the Stage Manager to resolve the situation. If need be, the Company Rep or Stage Manager will consult with Artistic Director, Hank Stratton and/or Production Manager - Ken Phillips.

Third Route (Moderate to Major Concern)

If you don't feel comfortable speaking to Stage Management or the Company Rep, the point of contact is Artistic Director, Christie Kerr or Production Manager, Nadya Eldurubi who will notify relevant Department Heads to discuss and create a plan of resolution.

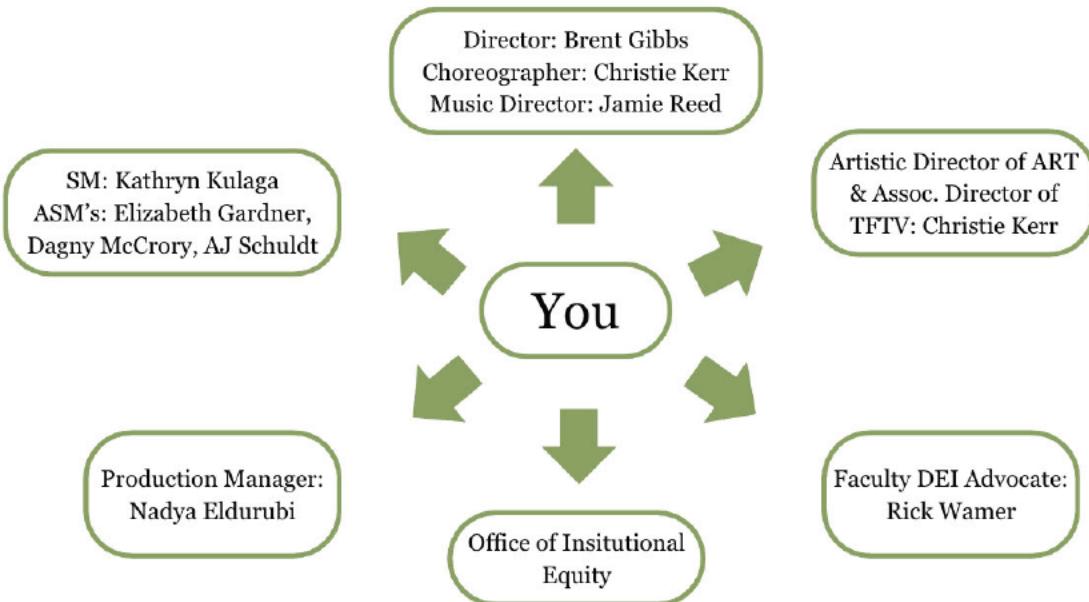
External Route

If the complaint is a severe violation, your next point of contact is to inform the Office of Institutional Equity: <https://equity.arizona.edu/reporting>



Pathways of Notification

This specific path of notifying is set to support you as best as possible, allowing for immediate intervention if required or requested. Please know that anyone listed in these 'Pathways of Notification' is available for you to approach as you feel comfortable.



CONTACTS

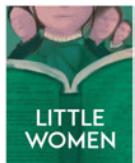
Name	Pronouns	Role	Phone	Email
Brent Gibbs	he/him	Director	[REDACTED]	[REDACTED]
Christie Kerr	she/her	Choreographer, Artistic Director of ART & Assoc. Director of TFTV	[REDACTED]	[REDACTED]
Jamie Reed	she/her	Music Director	[REDACTED]	[REDACTED]
Kathryn Kulaga	she/her	Stage Manager	[REDACTED]	[REDACTED]
Elizabeth Gardner	she/her	Asst. Stage Manager	[REDACTED]	[REDACTED]
Dagny McCrory	she/they	Asst. Stage Manager	[REDACTED]	[REDACTED]
AJ Schultdt	she/her	Asst. Stage Manager	[REDACTED]	[REDACTED]
Rick Wamer	He/they	Faculty DEI Advocate	[REDACTED]	[REDACTED]
Nadya Eldurubi	she/her	Production Manager	[REDACTED]	[REDACTED]
University of Arizona – Office of Institutional Equity (OIE)			[REDACTED]	[REDACTED]

Little Women

Marmee March	Meghan Gray
Meg March	Eliza Hitch
Jo March	Lily Grubert
Beth March	Kinzie Pipkin
Amy March/Troll	Jazmine Gomez
Aunt March	Catherine Kim
Professor Bhaer	James Carroll
Mr. Laurence/Knight	David Morden
Laurie Laurence	Brennan Wood
Mr. John Brooke/Braxton	Holden Jones
Mrs. Kirk	Selah Lipman
Rodrigo	Addy Siciliano
Clarissa	Samantha Adams
Hag	Dariya Smith

Ensemble (Dancers at the Ball, Skaters, etc)

Samantha Adams, Annie Houghlum, Kayla Howard, Selah Lipman,
Addy Siciliano, Dariya Smith



Little Women

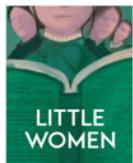
Actor Calendar

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 First Rehearsal! 6p-10p	25 Rehearsal 6p-10p	26 Rehearsal 6p-10p	27	28 Rehearsal 6p-10p	

AS OF 2/16/25

KJK

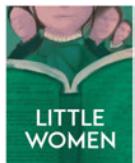


Little Women

Actor Calendar

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Rehearsal 6p-10p	4 Rehearsal 6p-10p	5 Rehearsal 6p-10p	6 Rehearsal 6p-10p	7 Rehearsal 6p-10p	8
9	10	11	12	13	14	15
			Spring Break			
16	17 Rehearsal 6p-10p	18 Rehearsal 6p-10p	19 Rehearsal 6p-10p	20 Rehearsal 6p-10p	21 Rehearsal 6p-10p	22
23	24 Rehearsal 6p-10p	25 Rehearsal 6p-10p	26 Rehearsal 6p-10p	27 Rehearsal 6p-10p	28 Rehearsal 6p-10p	29
30	31 Rehearsal 6p-10p					

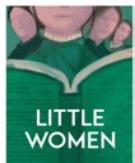


Little Women

Actor Calendar

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Rehearsal 6p-10p	2 Rehearsal 6p-10p	3 Rehearsal 6p-10p	4 Designer Run & Media Photos 6p-10p	5
6	7 Spacing Rehearsal 6p-10p	8 Spacing Rehearsal 6p-10p	9 Crew Orient. 5p Piano Tech 6p-10p	10 Piano Tech 6p-10p	11 Piano Tech 6p-10p	12
13	14 Piano Tech 6p-10p	15 Sitzprobe 6p-10p	16 Orchestra Tech 6p-10p	17 First Dress w/ Orch 6p-11p	Final Dress & Archival Photos 6p-11p	19
20 Preview #1 of 2 12p-5p	21	22 U/S Run/Brush Up 6p-10p	23 Preview #2 of 2 6p-11p	24 Happy Opening! #1 of 8 7:30p GO	25 #2 of 8 7:30p GO	26 #3 of 8 7:30p GO
27 #4 of 8 1:30p GO	28	29	30			



Little Women

Actor Calendar

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 #5 of 8 7:30p GO	3 Two Show Day #6 of 8, 1:30p #7 of 8, 7:30p
4 Happy Closing! #8 of 8 1:30p GO Followed by STRIKE!	5	6	7 Last Day of Classes	8	9	10
11	12	13	14	15	16 Convocation	17
18 CFA Graduation	19	20	21	22	23	24
25	26	27	28	29	30	31



Little Women

Show Schedule

Monday, February 24th, 2025

6:00p - 7:20p	Welcome, Intros & Designer Presentations
7:30p - 10:00p	Rehearsal

Tuesday, February 25th, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Wednesday, February 26th, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Friday, February 28th, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Monday, March 3rd - Friday, March 7th, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Monday March 10th - Friday, March 14th, 2025

SPRING BREAK! Enjoy the week off!

Monday, March 17th - Friday, March 21st, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Monday, March 24th - Friday, March 28th, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Monday, March 31st - Thursday, April 3rd, 2025

6:00p - 10:00p	Rehearsal
----------------	-----------

Friday, April 4th, 2025

6:00p - 10:00p	Designer Run + Media Photos
----------------	-----------------------------

Monday, April 7th, 2025

6:00p - 6:30p	Welcome to the Marroney! Safety Walk, Tour of Space
6:30p - 10:00p	Actors on Set/Spacing Rehearsal

Tuesday, April 8th, 2025

6:00p - 10:00p	Spacing Rehearsal
----------------	-------------------



Little Women

Show Schedule

Wednesday, April 9th, 2025

5:00p	Crew Orientation
6:00p - 10:00p	Piano Tech
10:00p	Actor EOD/Production Mtg

Thursday, April 10th, 2025

5:00p	Crew Call
6:00p - 10:00p	Piano Tech
10:00p	Actor EOD/Production Mtg

Friday, April 11th, 2025

5:00p	Crew Call
6:00p - 10:00p	Piano Tech
10:00p	Actor EOD/Production Mtg

Monday, April 14th, 2025

5:00p	Crew Call
6:00p - 10:00p	Piano Tech
10:00p	Actor EOD/Production Mtg

Tuesday, April 15th, 2025

6:00p - 10:00p	Sitzprobe
----------------	-----------

Wednesday, April 16th, 2025

5:00p	Crew Call
6:00p - 10:00p	Orchestra Tech
10:00p	Actor EOD/Production Mtg

Thursday, April 17th, 2025

5:00p	Crew Call
6:00p - 11:00p	First Dress w/ Orchestra
11:00p	Actor EOD/Production Mtg

Friday, April 18th, 2025

5:00p	Crew Call
6:00p - 11:00p	Final Dress & Archival Photos
11:00p	Actor EOD/Production Mtg



Little Women

Show Schedule

Sunday, April 20th, 2025

12:00p	Crew Call
1:00p	Half Hour
1:30p	Preview #1 of 2 GO!
*Followed by	Notes/Production Mtg
5:00p	End of Day

Tuesday, April 22nd, 2025

6:00p - 10:00p	Understudy Run/Brush Up
----------------	-------------------------

Wednesday, April 23rd, 2025

6:00p	Crew Call
7:00p	Half Hour
7:30p	Preview #2 of 2 GO!
*Followed by	Notes/Production Mtg
11:00p	End of Day

Thursday, April 24th, 2025

6:00p	Crew Call
7:00p	Half Hour
7:30p	Performance #1 of 8 GO!
*Followed by	End of Day

Friday, April 25th, 2025

6:00p	Crew Call
7:00p	Half Hour
7:30p	Performance #2 of 8 GO!
*Followed by	End of Day

Saturday, April 26th, 2025

6:00p	Crew Call
7:00p	Half Hour
7:30p	Performance #3 of 8 GO!
*Followed by	End of Day



Little Women

Show Schedule

Sunday, April 27th, 2025

12:00p	Crew Call
1:00p	Half Hour
1:30p	Performance #4 of 8 GO!
*Followed by	End of Day

Friday, May 2nd, 2025

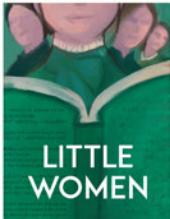
6:00p	Crew Call
7:00p	Half Hour
7:30p	Performance #5 of 8 GO!
*Followed by	End of Day

Saturday, May 3rd, 2025

12:00p	Crew Call
1:00p	Half Hour
1:30p	Performance #6 of 8 GO!
4:00p	MEAL BREAK
6:00p	Crew Call
7:00p	Half Hour
7:30p	Performance #7 of 8 GO!
*Followed by	End of Day

Sunday, May 4th, 2025

12:00p	Crew Call
1:00p	Half Hour
1:30p	Performance #8 of 8 GO!
*Followed by	STRIKE!



Little Women

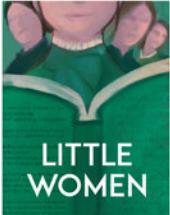
Schedule of Conflicts Form and Allergy Questionnaire

Name:

Role:

Please fill out your class schedule in the table below. You will need to reach out to the director and stage management for confirmation that we acknowledge these conflicts and confirm the absence.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00a					
9:30a					
10:00a					
10:30a					
11:00a					
11:30a					
12:00p					
12:30p					
1:00p					
1:30p					
2:00p					
2:30p					
3:00p					
3:30p					
4:00p					
4:30p					
5:00p					
5:30p					



Little Women

Schedule of Conflicts Form and Allergy Questionnaire

We ask that you provide any allergy information or dietary requirements that you would like to share with us below. Please do note that all information on this form is entirely optional and wholly confidential. It will be shared with the Little Women stage management team, props team, and costumes team in order to facilitate a safe and comfortable environment for you and our company.

What food allergies would you like us to be aware of?

What dietary concerns or information would you like us to be aware of?

Are there any allergies to laundry or detergent that you would like us to be aware of?

Are there any other allergies you would like us to be aware of?

Thank you,

Little Women

Stage Management Team

Kathryn Kulaga, Elizabeth Gardner, Dagny McCrory, AJ Schuldt